

**Brain Injury Association of Windsor and Essex County
Board of Directors Meeting
MINUTES Wednesday, June 28th, 2022 5:30pm Meeting
ALSO 1100 University Ave W**

In Attendance: Joanne King, Marcus Niessen, Theresa Wunder, Anne Marie Keough, Alex Carson, Lauren Fields, Suzanne DeFroy, Sara Pender, Anna Jurak (ED)
Regrets: Kim Spirou, Alix Khanafer, Rachel Olsen

1. Call to Order - Joanne King at 5:35pm

2. Declaration of Conflict of Interest - None

3. Approval of Agenda. **MOTION:** To approve the Agenda without changes. Moved by Lauren. Seconded by Suzanne. Passed.

4. Consent Items

(a) Approval of the Minutes of May 24, 2023. **MOTION:** to approve the minutes of May 24, 2023. Moved by Anne Marie. Seconded by Suzanne. Passed.

(b) Acceptance of the Executive Directors May 2023 Report- Refer to June Report – Brain injury awareness month in June. Social workers at BIAWE event went well. Feedback was a 7.7/10 but a 10/10 satisfactory rate. Butterfly Lane clean up increased aesthetics of the alley and we had an AM 800 interview as well. Anna to get in contact with the Windsor Essex Health team. Caboto Pasta night went well and we made \$800.00 from baked goods and 50/50 draw. Data management work as started to obtain stats for programs. Clients being interviewed for a video to post on our socials. Beyond disabilities network is working on a new structure.

MOTION: To accept the Executive Director's Report. Moved by Anne Marie. Seconded by Suzanne. Passed.

5. Board Reports

(a) Treasurer's Report - Refer to Report Joanne provided updated financial reports. **MOTION:** To approve the Treasurer's Report. Moved by Sarah. Seconded by Theresa. Passed.

(b) Education/Program Committee – no report.

(c) Finance/Fundraising Committee - Refer to Report.

MOTION: To approve the Finance/Fundraising Committee Report. Moved by Marcus. Seconded by Lauren.

6. Sub-Committee Reports

(a) Golf Update-Currently we have 2 lead sponsors and 6 teams but it is early still. Update from Anna.

(b) Conference Committee update – 1 sponsor so far. Anna, Theresa and Rachel to work on it this month. Lodging and speakers have been secured. Update from Anna and Theresa.

7. Old Business

- (a) Pasta Night Report- refer to ED report.
- (b) Helmet-insurance and sales- refer to ED report.
- (b) Other

8. New Business

- (a) Office and Storage and Sign- Help needed for storage room clean up and organization. Uhaul items have been moved to new office in the ALSO building, room 11. Sign to be added at door.
- (b) Data management- Lots of time spent on this. Projection is based on the data gathered.
- (c) Programs during the summer- No programs during the summer except for coffee chats.
- (d) Update on New Horizon's program- This program is for seniors. Part of our \$22,000 grant for teaching about brain injury & how to manage it.
- (e) Other- none

9. Date of next meeting: Wed. September 27, 2023 at 5:30 ALSO-1100 University Ave.W.

10. Adjournment at 6:52pm

Next Board Meetings: none in July, August - September 27, October 25, November 22, none in December