

**Brain Injury Association of Windsor and Essex County
Board of Directors Meeting
MINUTES**

Wednesday, September 27, 2023, 5:30 ALSO 1100 University Ave. W.

In Attendance: Theresa Wunder, Marcus Niessen, Ann Marie Keough, Alexandra Carson, Suzanne DeFroy, Rachel Olsen, Joanne King, Anna Jurak (ED)

By Zoom: Lauren Fields

Regrets: Alix Khanafer, Sara Pender

Absent: Kim Spirou

1. Call to Order by Joanne at 5:55pm
2. Declaration of Conflict of Interest - None
3. Approval of Agenda. **MOTION:** To Approve the Agenda. Moved by Marcus. Seconded by Alex. Passed.
4. Consent Items
 - (a) Approval of the Minutes of June 28, 2023 Meeting. **MOTION:** To approve the Minutes of June 28, 2023. Moved by Marcus. Seconded by Ann Marie. Passed.
 - (b) Acceptance of the Executive Director's July, August, September Reports – Refer to Report
-Submitted proposal for Solcz Foundation grant; discussed the amount of funding needed from them. Working on submitting to other grants including Toldo Foundation, Trillium Foundation; meeting scheduled with Trillium Foundation. Made changes to the way we do in-take, new clients come to ALSO building to register and get set up with programs, etc., which has resulted in more people attending programs. **MOTION:** To approve Executive Director's Report. Moved by Suzanne. Seconded by Theresa. Passed.
5. Board Reports
 - (a) Treasurer's Report – Refer to Report
Update from Joanne. Provided financials as at June 30, 2023. **MOTION:** To accept the report. Moved by Marcus. Seconded by Alex. Passed.
 - (b) Education/Program Committee – Refer to Report
Update from Alex. Discussed changes to Helmets for Kids program protocol. Discussed having copies of Betty Penny's and Kathy Worotny's books at the conference to sell. **MOTION:** To approve Education/Program Committee Report. Moved by Theresa. Seconded by Ann Marie. Passed.
 - (c) Finance/Fundraising Committee – No meeting, no report.
6. Sub-Committee Reports
 - (a) Golf Update
Update from Joanne. Tournament brought in \$30,000. Already working on plans for next year's tournament.
 - (b) Conference Committee Update
Update from Theresa. Discussed promo through radio, hospitals, social media. Discussed stage/platform

rentals, I.T. needs and meeting, replacement of Dr. Punambolam with Niina Lobbestael and Timothy Brady. Update on sponsors, donors, registrants.

7. Old Business

(a) Office Update

Update from Anna about office hours and who is using office.

(b) Scholarships

Update from Alex about possibility of offering \$500 scholarship through St. Clair, funded by BIAWE.

8. New Business

(a) Duelling Pianos

Discussed forming committee for this- Joanne, Ann Marie, and Anna volunteered.

(b) Payment of OBIA yearly dues for Board. **MOTION:** For board to pay for membership to OBIA for active board members. Moved by Suzanne. Seconded by Alex. Passed. Will need to change by-law to accommodate this motion.

(c) Book Launch subcommittee

Update from Suzanne. Kathy Worotny's book will be published in October. Aiming to have book launch in November; Anna will reach out to Yacht Club as a venue. A portion of the proceeds from book sales will go to BIAWE.

(d) Other

9. Date of next meeting: Wed. October 25, 2023, 5:30 ALSO – 1100 University Ave. W.

10. Adjournment at 7:15pm

Next Board Meetings: November 22, none in December, January 24, Feb 28, March 27