

**Brain Injury Association of Windsor and Essex County  
Board of Directors Meeting  
MINUTES**

**Wednesday, May 24, 2023, 5:30 ALSO 1100 University Ave. W.  
In Attendance: Theresa Wunder, Joanne King, Lauren Fields, Marcus  
Niessen, Rachel Olsen, Suzanne DeFroy, Anna Jurak (ED)  
Regrets: Alex Carson, Sara Pender, Ann Marie Keough, Kim Spirou  
Absent: Alix Khanafer**

1. Call to Order by Joanne at 5:54pm
2. Declaration of Conflict of Interest - None
3. Approval of Agenda. **MOTION:** To approve the Agenda. Moved by Marcus. Seconded by Lauren. Passed.
4. Consent Items
  - (a) Approval of the Minutes of April 26, 2023 Meeting. **MOTION:** To approve the Minutes of April 26, 2023. Moved by Marcus. Seconded by Lauren. Passed.
  - (b) Acceptance of the Executive Director's May Report- Refer to Report  
**MOTION:** To approve the Executive Director's report. Moved by Theresa. Seconded by Suzanna. Passed.
5. Board Reports
  - (a) Treasurer's Report - approval of budget – Banking Resolution- defer budget until Treasurer is present. Update from Joanne on financial statements. Refer to Report.  
**MOTION:** To accept the Treasurer's Report. Moved by Marcus. Seconded by Lauren. Passed.
  - (b) Education/Program Committee – No Report (no meeting)
  - (c) Finance/Fundraising Committee – Refer to Report. **MOTION:** To accept the Finance/Fundraising Report. Moved by Marcus. Seconded by Lauren. Passed.
6. Sub-Committee Reports
  - (a) Butterfly Lane Events – May 26, 27. Update from Anna.
  - (b) Golf Update. Update from Anna.
  - (c) Conference Committee Update. Update from Theresa.
7. Old Business
  - (a) Strategic Plan Finalization – defer
  - (b) Scholarships
8. New Business
  - (a) Social Workers at BIAWE and SW Event June 8. Update from Lauren.
  - (b) Helmets and Sales – defer to email vote
  - (c) Orientation for Board Members
  - (d) Rowan's Law Day – Sept 28

- (e) Concussion Workshop
- (f) Book Launch/Sponsor Event
- (g) Pasta Night – June 7 Caboto Club

9. Date of next meeting: Wed. June 28, 2023, 5:30 ALSO – 1100 University Ave. W.

10. Adjournment at 7:30pm

Next Board Meetings: none in July, August - September 27, October 25, November 22, none in December

Fundraising meeting: June 8, 2023 at 5:30pm

Education meeting: June 12, 2023 at 6pm