

**Brain Injury Association of Windsor and Essex County**  
**Board of Directors Meeting**  
**MINUTES**  
**Wednesday, March 22, 2023 5:30 ALSO**

In Attendance: Theresa Wunder, Alexandra Carson, Lauren Fields, Joanne King, Anne Marie Keough, Rachel Olsen, Marcus Niessen, Suzanne DeFroy, Claudia Town, Rachel Shore, Anna Jurak (ED)

Absent: Alix Khanafer, Sara Pender, Kim Spirou

1. Called to Order by Joanne King at 5:45pm
2. Declaration of Conflict of Interest – None
3. Approval of Agenda. **MOTION:** To Approve the Agenda. Moved by Alex. Seconded by Theresa. Passed.
4. Consent Items
  - (a) Approval of the Minutes of February 22, 2023. **MOTION:** To approve the Minutes of February 22, 2023. Moved by Marcus. Seconded by Anne Marie. Passed.
  - (b) Acceptance of the Executive Director’s March Report – Refer to Report  
The last digital safety program was Mar. 18/23, attended by MPP Andrew Dowie. Anna discussed with him about getting funding for internet for clients. Anna had a phone meeting with Kristoff Romero, professor of Psychology at UWindsor re doing a common intake for assessments and sending BIAWE clients there for assessment.  
**MOTION:** To approve the Executive Director’s Report. Moved by Theresa. Seconded by Alex. Passed.
5. Board Reports
  - (a) Treasurer’s Report – Refer to Report  
Update from Joanne. Provided financials as at Dec. 31, 2022.  
**MOTION:** To approve the Treasurer’s Report. Moved by Anne Marie. Seconded by Theresa. Passed.
  - (b) Education/Program Committee – including Conference Report – Refer to Report  
Update from Theresa about Conference Committee meetings. Refer to Report. Anne Marie looking into getting rooms donated from the Casino for conference speakers.  
**MOTION:** To approve the Education/Program Committee Report. Moved by Theresa. Seconded by Alex. Passed.
  - (c) Finance/Fundraising Committee – including Golf Report – Refer to Report  
Update from Anne Marie. Discussed potential venues and instructors for a fundraising paint night. Suzanne will discuss with contact at St. Anne’s high school about students making shadow boxes for the masks that clients will be painting.  
**MOTION:** To approve the Finance/Fundraising Committee Report. Moved by Anne Marie. Seconded by Marcus. Passed.

6. Old Business

- (a) Strategic Plan Finalization – defer until next meeting to allow new board members a chance to review it
- (b) Budget 2023 – defer until next meeting
- (c) Ad-Hoc Nomination Committee Report – reviewed board members whose end of terms are approaching

7. New Business

- (a) Bursary for St. Clair College and University of Windsor students – update from Alex. She is in communication with St. Clair and UWindsor to arrange this.
- (b) Other - none

8. Date of next meeting: Wed. April 26, 2023 5:30 Hungarian Cultural Centre AGM

9. Adjournment at 7:20pm

Attachments: Minutes of Feb 22, 2023 meetings E.D. Report, Education Committee Minutes, Finance/Fundraising Minutes, Strategic Plan, Budget