

**Brain Injury Association of Windsor and Essex County
Board of Directors Meeting**

MINUTES

**Tuesday, November 19, 2024, 5:30 1100 University Ave. W. (ALSO)
In Attendance: Anna Jurak (ED), Joanne King, Rachel Olsen (Admin),
Theresa Wunder, Danielle Ferri, Alex Carson, Suzanne De Froy,
Marcus Niessen**

1. Call to Order by Joanne at 5:40pm
2. Declaration of Conflict of Interest
3. Approval of Agenda. **MOTION:** To approve the agenda. Moved by Marcus. Seconded by Alix. Passed.
4. Consent Items
 - (a) Approval of the Minutes of October 22, 2024, Board Meeting.

MOTION: To approve the minutes with changes to item 5a: Sara did not mention the discrepancy between the conference and golf financials; this was not part of the Treasurer's report. Anna explained this discrepancy.
Moved by Alex. Seconded by Suzanne. Passed.

- (b) Acceptance of the Executive Director's November Reports – Refer to reports.
Approved for \$6000.00 from Honda Foundation for purchases of helmets.

MOTION: To approve the Executive Director's report.
Moved by Alex. Seconded by Sara. Passed.

5. Board Reports
 - (a) Golf and Conference Financials Final – Anna – attached – review of financials from Joanne.
MOTION: To approve the financial statements. Moved by Sara. Seconded by Marcus. Passed.
 - (b) Education Committee - no meeting, rename committee. Update from Theresa. It was discussed that the Conference Committee and Education Committee join together to reduce number of meetings. Going forward the committee will be called the Education and Conference Committee.
 - (c) Fundraising Committee – no meeting, postponing Brain Games. New proposed dates are March 13 and 27. Danielle is working on a classic car show fundraiser for May 2024. Canadian Veteran Freedom Riders are going to do a fundraiser next spring to raise money for helmets.

6. Old Business

(a) Other

7. New Business – In CAMERA

(a) Hiring Executive Director

(b) Executive Director's Retirement

8. Date of next meeting: Tues. January 21, 2025, 5:30 at 1100 University Ave. W. NOTE:
Change of date from 3rd to 4th Tuesday of the month

Attachments: ED's Report, Minutes of October 23, 2024, Board Meeting, FYI -Health Unit's Concussion Survey, Health Unit's Injury Prevention Report, Golf Financials, Conference Financials

Distribution: Joanne King, Marcus Niessen, Theresa Wunder, Anne Marie Keough, Alex Carson, Lauren Fields, Sara Pender, Anna Jurak (ED), Rachel Olsen (Admin), Suzanne De Froy, Alix Khanafer, Danielle Ferri, Allison Kivisto