

**Brain Injury Association of Windsor and Essex County
Board of Directors Meeting**

MINUTES

**Tuesday, April 22, 2025 6:00 1100 University Ave. W. (ALSO)
In Attendance: Rachel Olsen, Alex Carson, Marcus Niessen, Lauren
Fields, Danielle Ferri**

1. Call to Order by Alex at 6:05pm
2. Declaration of Conflict of Interest - none
3. Approval of Agenda with changes under new business: (e) Theresa's suggestion of tracking BIAWE accomplishments. (f) Meet the board night (g) Debbie Boose board application (h) Helmets for Kids order (i) Board member requirements (j) Senior's Program. **MOTION:** To approve the agenda with changes. Moved by Marcus. Seconded by Danielle. Passed.
4. Consent Items
 - (a) Approval of the Minutes of March 25, 2025 Board Meeting. **MOTION:** To approve the March minutes. Moved by Theresa. Seconded by Danielle.
 - (b) Acceptance of the Executive Director's March reports. **MOTION:** To approve the ED reports. Moved by Theresa. Seconded by Lauren. Passed.
5. Board Reports
 - (a) Education Report - no meeting due to recent conference, reviewing conference surveys. Will resume next month.
 - (b) Treasurer's Report- defer to next meeting
6. Old Business
 - (a) Anna's retirement party – defer to AGM
 - (b) Pediatric Program – update from Rachel and Lauren. Had first session back April 19/25. No attendees at this session. Rachel and Lauren will increase promo for next class. Theresa suggested to reach out to Dr. Emily Marcotte, Dr. Natalie Sirrizotti and Dr. Hema Gangam.
7. New Business
 - (a) City of Windsor Presentation – Rachel did presentation for social workers and case workers. Invited back to do another presentation.
 - (b) Group Therapy/Psychologist Presentation for clients – Theresa suggested we have a monthly group discussion with BIAWE clients and social worker/OT/psychologist to discuss coping strategies and coping mechanisms. Theresa asked Dr. Imogen Hall if she knows of someone who would facilitate this program. Ann Marie Keough knows Toni Taylor, OT and psychotherapist who may be interested. Proposed start date in June.
 - (c) Social Event for clients at Scottish Club –Theresa and Rachel proposed social event

night for clients to mingle and have fun together. Rachel will ask clients at coffee chat what type of event they would be interested in. Discussed doing booth event in Butterfly Lane for clients to promote/sell/display their arts, crafts, etc, perhaps during Art in the Park weekend. Display mask project in butterfly lane and have booth about BIAWE? Rachel will look into whether we need permit. Theresa will also ask mayor's assistant.

- (d) Volunteers for Car Show – Danielle provided posters and sponsorship request letters to be distributed by board members. Danielle will let us know about volunteer opportunities that need to be filled.
- (e) Theresa suggested we should keep track of what BIAWE accomplishes ie seminars, conferences, etc. Discuss SWOT. Add to agenda in June
- (f) Meet the board night. Event night at ALSO for clients and board to meet. Board members to provide fun fact for a game. Clients to provide fun fact. Proposed doing the event after the board meeting on June 24th at 7:00pm.
- (g) Debbie Boose board application. Debbie was interviewed by Marcus and Joanne. It will go to a vote at AGM.
- (h) Helmets for Kids order. **MOTION:** To approve purchase of more helmets for program. Moved by Marcus. Seconded by Theresa. Use money from Solcz project to fund this?
- (i) Suggested amendment to recent rule that new board members must sit on a committee for one year before joining board, changing it to requiring that a person does 12 hours of volunteer work for BIAWE. Bring these items to AGM.
- (j) Senior's Program- first session booked for May 9th at Extendicare Tecumseh. Hired new social worker Rune Bland to help Lauren facilitate. Lauren and Rune will do engaging activities to improve memory, coping skills, art therapy, etc.

Adjournment: 7:07pm

(c) Date of next meeting: Tues. May 27, 2025, 6:00 at 1100 University Ave.

Attachments: ED Reports, Minutes of March 25, 2025 Board Meeting

Distribution: Joanne King, Marcus Niessen, Theresa Wunder, Ann Marie Keough, Alex Carson, Lauren Fields, Rachel Olsen, Suzanne De Froy, Alix Khanafer, Danielle Ferri, Allison Kivisto