



2022 Annual General Meeting

April 27, 2022

2021 Report



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Annual General Meeting Agenda

April 27, 2022 5:30 pm Hungarian Cultural Centre

1. Welcome – Anna Jurak, Executive Director
2. Call to Order and Approval of Agenda – Joanne King, Chair of Board
3. Declaration of Quorum
4. Presentation of Annual Financial Report—Betty Penny, Treasurer
5. Appointment of Financial Reviewer
6. Approval of the Acts and Deeds of Officers and Directors for 2021—Joanne King
7. Guest Speaker - Jacqueline Christmas— Cheque Presentation
8. Election of Directors- New: Ann Marie Keogh, Term Renewal: Kim Spirou,
Theresa Wunder
9. Introduction of Annual Report for 2021 and Chair's Remarks.
10. Adjournment



Annual General Meeting Minutes

April 28, 2021 5:30 pm ZOOM Virtual Meeting

1. Welcome – Anna Jurak, Executive Director
2. Call to Order and Approval of Agenda and Minutes – Meeting called to order at 5:30 pm by Joanne King, Chair of Board
MOTION: To approve the agenda. Moved by Marcus Niessen/Seconded by Tala Bitar...Passed
MOTION: To approve the minutes of August 27, 2020 AGM. Moved by Kathy Worotny/Seconded by Marcus Niessen...passed
3. Declaration of Quorum- 18 members present – quorum achieved as per the Bylaws which states must have 25% of Membership (69).
4. Presentation of Annual Financial Report—Betty Penny, Treasurer
MOTION: To approve the financial report as presented for December 31, 2020 year end. Moved by Betty Penny/Seconded by Tala Bitar...passed.
5. Appointment of Financial Reviewer.
MOTION: To appoint Grant Thornton LLP as financial reviewers for 2021. Moved by Betty Penny, Seconded by Kathy Worotny...passed.
6. Approval of the Acts and Deeds of Officers and Directors for 2020.
MOTION: To approve the acts and deeds of officers and directors for 2020. Moved by Ian McIsaac/ Seconded by Betty Penny...passed.
7. Approval of the Revised By-laws – Joanne explained that the intent of the bylaws has not changed much, with only a few minor revisions to reflect how the Board operates. Most of the revisions had to do with changes in wording to make it easier for people to read and understand. (plain language).
MOTION: To approve the updated bylaws (Revision 4) as presented. Moved by Brandon Smith/ Seconded by Isabella Baggio...passed
8. Election of Officers – Five new board members were brought on earlier in the year to fill in vacancies. As per the bylaws they are now up for election for a two year term.
MOTION: To approve the slate of Directors for 2021-2022: Betty Penny, Rachel Olsen, Tala Bitar, Meghan Fyall and Ian MacIsaac. Moved by Kathy Worotny/Seconded by Marcus Niessen...passed.
9. Annual Report and Chair's Remarks. The report was previously circulated in advance of the meeting. Joanne King remarked on the uniqueness of the year, the challenges presented as a result of the pandemic and how BIAWE was able to keep programs and services for the benefit of its clients and the positivity going forward. She thanked board members, staff and volunteers.
10. The meeting was adjourned at 5:56.

STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS (Unaudited - See Notice to Reader)		
Year ended December 31, 2021		
	2021	2020
REVENUES		
Donations	38,507	46,653
Fundraising	32,545	6,366
Grants and Social Enterprise	99,756	22,954
Ontario Brain Injury Association Grant	13,043	11,576
Other revenue	2,498	221
	<u>\$186,349</u>	<u>\$88,770</u>
EXPENSES		
Board	319	347
Fundraising	16,563	3,578
Insurance	896	1,776
Office Supplies	4,714	5,838
Outreach/Education	12,392	1,264
Interest and Bank Charges	65	6
Professional Fees	10,061	7,776
Program - Support Groups	22,996	15,920
Telephone	2,385	1,370
Wages	80,992	51,242
	<u>\$151,313</u>	<u>\$89,117</u>
REVENUES OVER EXPENSES	55,036	(1,347)
NET ASSETS, BEGINNING OF YEAR	100,154	101,501
NET ASSETS, END OF YEAR	<u>\$155,190</u>	<u>\$100,154</u>

STATEMENT OF FINANCIAL POSITION (Unaudited - See Notice to Reader)		
December 31, 2021		
	2021	2020
ASSETS		
CURRENT ASSETS		
Cash	178,854	126,659
Short-term investments	84,224	66,582
Accounts receivable	11,430	2,405
Prepaid expenses	2,228	2,228
	<u>\$276,736</u>	<u>\$199,874</u>
LIABILITIES		
CURRENT LIABILITIES		
Accounts payable and accrued liabilities	12,182	3,501
Unearned Revenue	69,364	96,219
	<u>\$81,546</u>	<u>\$100,154</u>
Long Term (CEBA)	40,000	
NET ASSETS	<u>\$276,736</u>	<u>\$199,874</u>

On the basis of information provided by the organization, we have compiled the statement of financial position of Brain Injury Association of Windsor and Essex County as at December 31, 2021, the statement of operations and changes in net assets for the year that ended.

We did not performed an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do express an audit opinion or a review conclusion, or provide any assurance on the financial information.

Readers are cautioned that these statements may not be appropriate for their purposes.

April 26, 2022 Grant Thornton, Chartered Professional Accountants



DONORS AND GRANTORS

The Brain Injury Association's mission is to enhance the lives of those affected by an acquired brain injury through education, support and awareness. This would not be possible without the generous financial contributions from our donors and grantors.

2021 was an exceptional year. Most of our fundraisers were cancelled due to Covid-19. However, we were able to hold our annual golf tournament. Despite restrictions necessitating changes to the way we normally would have held the tournament, it was a success. We opened Butterfly Lane in Walkerville and held a family-oriented outdoor event, which helped to bring in much needed revenues.

The Trillium Foundation's Resilient Communities grant provided us resources to review the way we were doing things and make changes necessary to keep the organization viable in continuing providing programs and services.

Over \$10,000

Theresa Wunder

Trillium Foundation

Toldo Foundation

Greg Monforton and Partners

Government of Canada

\$1,000 to \$2,500

Bayshore Foundation

Dr. Hansel Huang

The Boonies Drive-In + BCNSA

Walkerville Business Improvement Area

Janis and Jim Teron

Dr. Anne McLachlan/ Chuck Stoffle

Wunder O'Brien Law

CanaRX Services

E3 Works

Windsor Tent and Awning

PPSA Canada

RBC

McKellar Structured Settlements

\$500 to \$999

Dillon Engineering

Wayne Squires

David Basset /Dr. Kathryn Edmunds

Lenore Cilluffo

John Lyons

Hotel Dieu Grace Healthcare

Siedlakowski Dentistry

Enable Physiotherapy

Windsor Eye Institute

Brain Canada Foundation

\$100 to \$499

Benevity Community Impact

Robert Taylor

Darlene Dunn Mahler

Rotary Club of Windsor-Roseland

Brain Injury Society Toronto

Dawn Good

Milka Brown

Dr. Deborah Hellyer

Erica Colevic

Sue Jeffrey

Michael Gagnon

Adele Steinberg

Tom Hogarth

Riverside Minor Baseball Association

Karen Vandenberghe

Ken Knapp

Janet Fleming

Athena Vegh

Debbie Boose

Allen Brent

Intact Insurance

Justine Morley

Velocity Law

\$50 to \$99

Gail Roszl

Sheila Matte

Carmelina Wellman

Margaret Wilson

Brian Nelson

Luigi Conte

Carol Corbett

Kathy Quinlan

E. Diane Freeman

VSM OT Prof Corp

Many more donors....

Thank
You

EDUCATION

The Executive Director presented a 75 minute long program via zoom to the Personal Support Worker Program at Trios College. This presentation was to educate PSWs about the brain, what happens when it gets injured, how to manage some of the challenging behaviours associated with a brain injury and all about BIAWE.

BIAWE worked with Brain Changes Initiative, Hotel Dieu Grace Healthcare and Beyond Disabilities Rehabilitation Network in presenting a six week speaker series online about the five pillars of health. The series was successful with over 500 people registering for one or all the sessions.

PROGRAMS

The Helmets for Kids program was held, albeit in a different manner. Parents/caregivers provided the sizes of the helmets required and picked them up. Although we could not personally size each child and show them how to wear the helmet properly, we were able to provide information about proper fitting and information about basic bicycle safety. We provided helmets to local children's community organizations.

The Brain Connect Program, funded by the Government of Canada provided equipment and training on cell phones, tablets and computers for clients who did not have one so they could participate in zoom meetings.

The weekly Coffee Chat has proven to be a popular program. This was done via zoom once a week, to alleviate the loneliness of staying at home during Covid. This program will likely to continue and is now offered in-person at the Kingsville Community Centre twice a month.

We were fortunate to have fourth year nursing placements students. One presented a five week art therapy program and the other presented a six week "Brain Games" program. Both programs were well received.

We held a successful Holiday Party at the Caboto Club. Members of ALSO (Assisted Living Southwestern Ontario) also attended. Santa Claus showed up. There was a delicious meal and plenty of laughter and socializing.



AWARENESS

The Butterfly Lane mural project's opening was on October 3 and was a huge success. Local politicians, the media, the artists and hundreds of people attended. This story was covered extensively by the media. Sixteen artists painted murals incorporating butterflies on the doorways and fences in the 1100 block of Argyle and Devonshire Roads. The purpose of this event was to promote awareness of the prevalence of acquired brain injury (ABI) and to promote the good works of BIAWE in assisting those with an ABI.



ADVOCACY

The nature of programs and services changed drastically during covid. Many of our clients are in receipt of social assistance, mostly ODSP (Ontario Disability Support Program) and have little left over to pay for internet services so needed during covid. Not only were our programs done via zoom, which requires either a smart phone, tablet or computer but it also required internet access. The Executive Director sent a letter to the Director of Policy and the Premier of Ontario requesting that the OW (Ontario Works) and ODSP be changed to allow Administrators and Directors of these programs to provide additional financial support to recipients if they requested it. Presentations were made to council and other groups and letters of support were received by not only by the City of Windsor, The County of Essex, the four local MPPs, but many community organizations across Ontario. Percy Hatfield, MPP presented the petition to the government, as did two Toronto MPPs. The petition can be read on Hansard. The local media covered the story. Unfortunately, the petition was not successful. However, they are all now aware of BIAWE and what it does!

OUR TEAM 2021

Executive Director

Anna Jurak

Volunteer Coordinator

Isabelle Baggio

Carolyn Basily

You Are Not Alone Support Group

Sara Deluca

Danielle Bridges

Young Adult Coffee Group

Rene Cantarutti

Peer Support Coordinator

Anna Jurak

Survivor Social Group

Rebeca Robinet

Family and Friends Support Group

Sara Deluca

Danielle Bridges

Graphic Design

Donna Ntumba

Brain Connect Program

Bianca Colaluca

Brain React Program

Anna Jurak

Bianca Colaluca

Client Services Coordinator

Kelly Stack

Board of Directors

Joanne King (Chair)

Dr. Marcus Niessen (Vice Chair)

Betty Penny (Treasurer)

Rachel Olsen (Secretary)

Theresa Wunder

Kim Spirou

Alex Carson

Claudia Town

Alix Khanafer

Chair's Message

Thank you for the privilege of allowing me to chair the Board of this remarkable organization. 2021 was a year of change for BIAWE. We were able to maintain the changes we made in 2020 as a result of covid-19 protocols, such as continuing our programs and meetings via zoom. Meeting virtually is not ideal, but it allowed us to continue our important work not only in support programs but also in public education about brain injury.

We have been very fortunate to obtain grants that have not only supported our ongoing work but enhanced our ability to carry out our programs. This funding has been very important as it has filled the financial gap created by not being able to carry out fundraisers. This was particularly important as requests for support services increased. While we offered mostly on-line programs we were able to host a number of in-person events such as our annual picnic and our holiday party.

The Board of Directors began its strategic planning for the next few years. We have looked at what we have done in the past, what we are doing now and what we will be doing in the near future. Our clients, stakeholders, board and support team have provided input that will provide guidance for the plan. We are experiencing unprecedented growth and this will only mean good things for BIAWE as we move forward.

I want to thank our Executive Director for her tireless work in support of this organization and also the Board of Directors for their ongoing commitment on behalf of BIAWE. I am so very fortunate to be surrounded by such dedicated and talented individuals.

Joanne King

