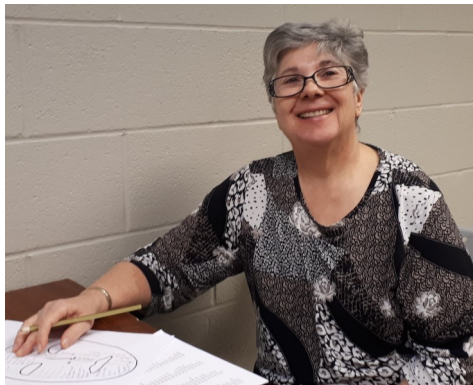




# 2017 Annual Report



PO Box #22070 11500 Tecumseh Rd. E. Windsor, ON N8N 5G6  
Telephone: 519-981-1329 / Email: [info@biawe.com](mailto:info@biawe.com)  
Website: [www.biawe.com](http://www.biawe.com)

## ***A Message from Anne McLachlan, 2017 President of BIAWE Board of Directors***

Together with the Board of Directors, I am pleased to be involved with the good work that our charitable non-profit organization does for individuals with a brain injury and their families. In 2017 we continued to focus on our strategic directions of: **Awareness, Programs & Services and Navigation**. Our work was supported through various fundraising efforts such as King of Guac and the Golf Tournament as well as in memoriam donations and grants. 2017 was a transition year for BIAWE as we searched for a replacement for our executive director. Thanks to Jeannette Ware-Mikhael who stepped in as interim executive director with technical support by Sarah Morris. Welcome to Anna Jurak who joined BIAWE as our executive director in October 2017. Thanks to the Board of Directors, Committee Members, Program Facilitators, Volunteers, and our community partners for their dedication & hard work. In addition, thank you to our generous sponsors who year after year continue to support our programs and activities.

### **Awareness:**

- Through the “Helmets on Kids” program, we provided 105 helmets for children who would not otherwise be able to afford them. An anonymous donor funded the helmets for 2017-18.
- Thirty people attended the Brain Injury Awareness Ceremony held at the Butterfly Memorial in June 2017.
- Information about BIAWE programs was provided on our Website, Facebook and Twitter.
- The “Step Ahead” newsletter was published twice in 2017.
- The executive director & two board members attended the OBIA conference in November 2017. Nav Nagra & Kathy Worotny attended the quarterly OBIA advisory council meetings.

### **Programs & Services:**

- GOALS groups were offered in Windsor and Essex County and were funded by a multi-year United Way grant. The Program co-ordinator is Amanda LaFrance. Facilitators were Renee Cantarutti, Kristina Jurkovic, & Elizabeth Bryant.
- We were awarded a Grant from the Chandisherry Foundation for 2016 & 2017 and received a WFCU Community Grant to fund the Quarterly Education series and Sports Concussion Workshop.
- Volunteers for various programs were co-ordinated by Victoria Obeid.
- The “You are Not Alone” Support Group continued on the second Tuesday of the month, facilitated by Sara DeLuca with average attendance of thirteen.
- A monthly Drop-in Social Group (averaged 9 people) on the fourth Monday at Hospice was led by Jeannette Ware-Mikhael at the same time as a Caregiver Group, facilitated by Sara DeLuca (averaged five people).
- Six social outings such as a Movie Night at Devonshire Mall, a picnic in the park, the Beyond Disability Fundraiser, and Holiday dinner at the Lumberjack were held, with average attendance of sixteen.
- The executive director Anna Jurak, took over co-ordination of the Peer Support Mentoring (an OBIA program) in October 2017.
- We held our 5th annual conference, “Implementing ONF Clinical Practice Guidelines for Moderate to Severe TBI” in June 2017 with 110 attendees.
- Three Education Sessions were provided for individuals with a brain injury in March, May and November 2017. In November 2017, 70 people attended the 7<sup>th</sup> annual workshop on Sports Concussion in Windsor.

### **Navigation:**

- We have partnership linkages with OBIA, Chrysalis Day Club (ALSO), United Way of Windsor-Essex, Windsor-Essex Public Health Unit, GECDSEB-Special Education Advisory Committee, Beyond Disabilities, Hospice, Multicultural Council, Canadian Mental Health Association, Victorian Order of Nurses (VON) Windsor Regional Hospital & Hotel Dieu Healthcare.
- Our Executive Director received an average of 12 calls per month from individuals with a brain injury, their caregivers and health care providers and provided them with information about available services in our community.

## ANNUAL GENERAL MEETING

Hungarian Cultural Centre 790 Hannah St. E. (off Marentette Ave.)

Tuesday , April 24, 2018 5:30 to 7:30

### AGENDA

1. Welcome and Introductions – Anna Jurak, Executive Director
2. Call to Order and Approval of Agenda – Andrea Thielk, President
3. President's Report - Dr. Anne McLachlan
4. Special Guest Speaker - Amanda LaFrance - The GOALS program
5. Minutes of the Annual Meeting of BIAWE of 2017  
**Motion: That the minutes of the BIAWE Annual General Meeting of 2017 be approved as presented.**
6. Treasurer's Report - Nav Nagra - Notice to Reader -financial statements for BIAWE  
**Motion: That the audited Financial Statements for the year ended December 31, 2017 for BIAWE be accepted as presented.**
7. Appointment of Accountants for Notice to Reader:  
**Motion: That the firm of Grant Thornton LLP be appointed as BIAWE's accountants for the fiscal year January 1, 2018 to December 31, 2018.**
8. Motion to approve the acts and deeds of BIAWE's Officers and Directors for 2017.  
**Motion: That the acts and deeds taken by the Officers and Directors on behalf of the Corporation for the fiscal year January 1, 2017 to December 31, 2017 be approved.**
9. Motion to accept the resignation of retiring Board Members  
**Motion: That the Board of Directors accept the resignation of Anne McLachlan , Jeannette Ware-Mikhael and Kathryn Edmunds from the 2017-2018 Board of Directors.**
10. Presentation of the current Slate of Directors for 2018 (after resignations). By-laws allow 15 Directors to manage the Corporation. Vacant seats will be filled as elected and approved at the next AGM.

Andrea Thielk	President	Joanne King	Director
	Vice President	Kathy Worotny	Director
	Secretary	Leann Sassine	Director
Nav Nagra	Treasurer	Marissa Stein	Director
Kari Viglasky	Director		
Heather Courtney	Director	Vacant Positions	6
Sarah Morris	Director		

**Election:** Candidates standing for election: **Leann Sassine, Marissa Stein, Joanne King**

11. Adjournment

**STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS (Unaudited - See Notice to Reader)**

**Year ended December 31, 2017**

	<b>2017</b>	<b>2016</b>
<b>REVENUES</b>		
Donations	14,250	13,921
Fundraising	40,162	42,913
Ontario Brain Injury Association grant	13,477	13,639
Grant and social enterprise	20,498	28,227
Other	475	465
	<b>88,856</b>	<b>99,165</b>
<b>EXPENSES</b>		
Board expenses	1,247	2,139
Fundraising	18,627	19,327
Insurance	1,334	1,797
Office Supplies	2,614	1,889
Outreach/Education	7,882	5,478
Professional Fees	2,925	2,235
Program - Helmets	4,972	3,406
Program - Support Groups	11,375	8,550
Telephone	949	658
Wages and Benefits	37,037	28,085
	<b>88,962</b>	<b>73,564</b>
<b>REVENUES OVER EXPENSES</b>	<b>(106)</b>	<b>25,601</b>
<b>NET ASSETS, BEGINNING OF YEAR</b>	<b>79,863</b>	<b>54,262</b>
<b>NET ASSETS, END OF YEAR</b>	<b>79,757</b>	<b>79,863</b>

**STATEMENT OF FINANCIAL POSITION (Unaudited - See Notice to Reader)**

**December 31, 2017**

	<b>2017</b>	<b>2016</b>
<b>ASSETS</b>		
<b>CURRENT ASSETS</b>		
Cash	33,038	45,159
Short-term investments	40,846	40,401
Accounts receivable	5,674	7,281
Prepaid expenses	1,500	1,500
	<b>81,058</b>	<b>94,341</b>
<b>LIABILITIES</b>		
<b>CURRENT LIABILITIES</b>		
Accounts payable and accrued liabilities	1,301	3,349
Deferred contributions		11,129
	<b>1,301</b>	<b>14,478</b>
<b>NET ASSETS</b>	<b>79,757</b>	<b>79,863</b>
	<b>81,048</b>	<b>94,341</b>

Did you know that BIAWE relies on donations and fundraisers to support its programs?

Consider including us to your will, support our events, attend a fundraiser, sponsor an event, buy an ad in our newsletter, make a donation to BIAWE in lieu of a wedding gift, purchase an engraving on the monument, make requests for funeral donations to BIAWE and become a Member.

Grant Thornton

**Notice to Reader**

On the basis of information provided by management, we have compiled the statement of financial position of Brain Injury Association of Windsor and Essex County as at December 31, 2017 and the statement of operations and changes in net assets for the year then ended.

We have not performed an audit or a review engagement in respect of these financial statements and, accordingly we express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Grant Thornton LLP

Windsor, Canada

April 16, 2018